

- Full time 37 hours per week (fixed term until March 2021)
- Based in Northwich (will require travel across Cheshire)
- Salary: £25,350 pa

The opportunity

Under contract with Citizens Advice and the DWP we are recruiting a Pension Wise Guidance Specialist to deliver a full range of pension guidance to customers eligible for the Pension Wise service, including those who have complex pension scenarios by supplying accurate, personalised, relevant information on their pensions, options and choices.

The ideal candidate

Prior knowledge of defined benefits or defined contribution pensions is essential. Extensive training is provided and appointment will be confirmed upon the successful applicant gaining the professional Pension Wise qualification.

The organization

We are the largest independent provider of generic advice within the district. With four separate offices across Cheshire West and over 100 volunteers and employees we are a locally focused charity providing free, impartial advice and information on a wide range of issues to our community.

As an employer we offer flexible working (subject to approval and business needs), enhanced holiday entitlement, and subject to successful completion of a probation period, enhanced sick pay. We provide support, coaching and mentoring.

Applications

For further information, please contact Jason Bishop, Assistant Chief Executive on 01606 815272.

To apply, please send CV's to Jason Bishop either by post: Citizens Advice Cheshire West, Meadow Court, Meadow Street, Northwich, Cheshire, CW9 5FP or by email:

jason.bishop@citizensadvicecw.org.uk

Citizens Advice Cheshire West is committed to equality and diversity and welcomes applications from all sections of the community.

Citizens Advice Cheshire West treats your personal data collected during the recruitment process in accordance with its data protection policy. Information about how your data is used and the basis for processing your data is provided in our job applicant privacy notice at www.citizensadvicecw.org.uk/vacancies